



SENIOR COORDINATOR (ENGINEERING/MAINTENANCE)

Nestlé Purina PetCare Company has an immediate opening for a Senior Coordinator in our Engineering & Maintenance Department at our Flagstaff, AZ production facility.

POSITION SUMMARY:

To provide support to the Maintenance and Engineering Departments through facilitation of tasks associated with factory audit compliance, facilities, maintenance store room, and engineering capital program.

PRIMARY DUTIES:

- Various Maintenance Storeroom activities including maintaining obsolete and underused maintenance repair material parts, performing cycle counts of repair material inventories, maintaining storage building and acting as the backup for the Maintenance Store Room Clerk.
- Various Maintenance-related activities including providing support to address items/issues generated from the various audits performed at the factory, providing support to address requests for miscellaneous technical information from other departments/corporate headquarters/factories and assisting with audits, training, and permits.
- Various Engineering-related activities including updating research and mark-up drawings, labeling equipment, adding information to various plant databases, and providing support to Property Accounting.
- Perform all other duties as assigned.

MINIMUM QUALIFICATIONS:

- High School Diploma or equivalent
- 2 years of storeroom experience and computer experience preferred.
- Must be forklift qualified OR have the ability to get qualified if hired.

If you are interested in applying for this position, please apply online at nestlepurinacareers.com, click on "Search Jobs," and type in "nest-00023329" in the "Know the job number?" section.

EOE/M/F/D/V